

**Riverside Community Primary School
Governors Meeting 7 October 2013 6.30 p.m**

Present I. Butler, D. Hastie, S. Needham, M.Copley, I. Yapp, C. Heard, J. Rodwell, C. Wyatt, N. Brown, M. Dunkerley, A. Lee, P. Carr, A. Woodward(Ass Gov) , P. Elmy (Ass Gov) S. Borradaile (Clerk).

Minute No.		Action
1/13	Apologies: J. Haslam (ill), C. Rose (work), Agreed and accepted	
2/13	Elect Chair/Vice Chair No req'd as four year term not expired.	
03/13	Invitation to Declare Financial Interest None	
04/13	Confidentiality Agenda Items None	
05/13	Hospitality Declaration, Register of Business Interests. All governors given the above to complete and return. Meeting discussed C. Rose office which has expired all govs in favour to be re-elected. Proposal: To re-elect C.Rose as community governor. Resolved: all govs in favour	
06/13	Minutes of Previous Meeting (15/7/13) The meeting considered the minutes from 15/7/13 Agreed: The minutes were a true record of the meeting and were duly signed.	
07/13	Matters Arising for which there is no separate agenda item Grounds Development – on hold Update on Partnership – IY gave verbal update. Now involved with Barwic Parade. No further update on Knaresborough partnership/alliance.	
08/13	Notification of any other urgent business None	
09/13	Date and Time of next meeting Monday 3/2/14 @ 6.30.p.m	
10/13	Committee Structure See separate paper	
11/13	Headteachers Report As read and presented. <ul style="list-style-type: none"> • IY updated meeting re new TCU • Update given re GTA situation • Attendance 12/13 has seen a slight dip • Further discussions took place over term-time leave of absence. • IY informed meeting of RAISE publications. SEF will be updated as soon as relevant information is available. 	

	<p>Q. Can changes be highlighted? A. Yes – on next update.</p>	
12/13	<p>Confidentiality Governor’s minutes on website – suggested that minutes are used to produce an update note which can be published on Governor page. Agreed to check websites of other local schools. Proposal – simplified discussion headings, minutes available by request. Agreed – all gobs in favour</p>	
13/13	<p>Pay & Appraisal Policy: No comments rec’d back following consultation process. Proposal: To ratify and adopt the policy. Agreed: all gobs in agreement.</p>	
14/13	<p>Probationary Procedure: Meeting presented with paper for consideration and adoption. Proposal: to adopt Probationary Procedure Agreed: all gobs in favour.</p>	
15/13	<p>Leave Policy – Staff Meeting presented with Leave policy to discuss and adopt. Discussion took place no amendments req’d Proposal: to adopt policy as read. Agreed: all gobs in favour.</p>	
16/13	<p>Educational Visits Policy: Meeting presented with Council Policy. All staff must adhere to this policy. Members of staff have done update training. Proposal: to adopt policy which replaces 2008 revised policy. Agreed: All gobs in favour.</p>	
17/13	<p>Governors Newsletter This should have been discussed in P.R meeting but not quorate at last meeting. Discussions – agreed to make it very clear that Leave during term-time is a government policy. Agreed to go out after ½ term when Raise result are available (11/12/13)</p>	
18/13	<p>Governors Termly Plan: Meeting presented with paper for information.</p>	
19/13	<p>Additional Meetings Autumn term – single agenda meeting regarding Data and Raise. Spring term – Leadership team to meet with Chair of Committees to review where we are plan next 3 year SDP.</p>	
20/13	<p>Strike Action – Risk Assessment NASUWT and NUT have second regional strike later this month. Discussion took place. Proposal: 6 teachers and below taking industrial action implement risk assessment then make decision. Above 6</p>	

<p>21/13</p>	<p>school closed. Agreed: all govs in favour</p> <p>Training Calendar New training calendar given to all governors – should any governors wish to attend training please let SB know. Q. Can training be done on-line? A. Clerk to check with governors support.</p>	
<p>22/13</p>	<p>AOB None</p> <p>Meeting closed @ 8.25 p.m.</p> <p>SignedDate.....</p>	