



**Full Governing Body Meeting
Monday 12th October 2015**

Present: Ian Yapp (IY), Alison Lee (AL), Penny Elmy (PE), Alison Woodward (AW), Sarah Needham (SN), Jon Haslam (JH), Chris Rose (CR), Charlie Heard (CH), Jo Brown-Bolton (JBB), Peter Carr (PC), Matt Copley (MC), John O Callaghan (JOC)

Clerk: Debbie Penny

The Meeting opened at 18:07

Item		Action
1.	Welcome: AL the Vice Chair opened the meeting.	
2.	Apologies & Declarations of Interest: Apologies received from IB and SB who were attending a course. The apologies were consented to.	
3.	Minutes from previous meeting and matters arising: All action points have carried out by those noted. The minutes were signed as a true and accurate record of the meeting.	
4.	Committee reports & matters arising: The Resources minutes had been circulated previously to Governors – there were no matters arising from these. The School Improvement Committee minutes were not yet available; AL and IY quickly updated governors on what had been discussed. It was noted that the planned SIC meeting for January will take place on the 12 th January and not the 11 th .	
5.	<p>Date of next meeting: The next FGB meeting will take place on 23rd November and will focus on data (RAISE/OFSTED)</p> <p>Full Governing Body Meetings 23rd November – RAISE data and OFSTED 29th February 2016 – School Development Plan 16th May 2016 – Budget approval 11th July 2016 – End of year data indications</p> <p>Resources Committee Meetings 2nd November – Budget focus, comp stats, SFVS, Pay approvals, HT Performance review. 21st March 2016 – Budget setting meeting, SDP costings, contracts, annual survey report, finalise SFVS. 23rd May 2016 – Approve lettings and fees.</p> <p>School Improvement Committee Meetings 17th November – SEF/Ofsted focus, Policy reviews, induction report. 11th January 2016 – SEF, L & M, tracking data, curriculum presentation. 26th April 2016 – Tracking data, Ofsted update, staffing structures 2016/17,</p>	



	SDP updates.	
6.	Any other urgent business: None.	
7.	<p>Pupil Premium: A discussion took place around the report that had been circulated previously to Governors. Q: It would be interesting to see how benchmarking data compares against the official school data - when will this take place? A: The LA profile is out today, RAISE is due out next week and we will soon be able to make comparisons.</p> <p>IY re-iterated how important it was for Governors to have a good understanding of how Pupil Premium funding was being used in school and the impacts as a result.</p>	
8.	<p>Sports Premium: SN spoke to Governors about the content of the report that was circulated to Governors previously. Approximately £13k of funding has been spent in total including Tadcaster Grammar School sport network, the setting up and running of a new after school sports clubs, subsidising off-site activities and the transportation of the children to events. A basketball coach had been in school last year and is back again due to the success. A large amount of money was spent on CPD, developing staff skill sets and supply cover. Q: Do the after school clubs only attract pupils who are interested in sport anyway? A: This is a something we will be looking at in more detail. The free clubs seem to be more attractive. We need to look at subsidising clubs where there may be a gap in curriculum provision, lots can be done here. Other ways of expanding the offers were discussed. Governors felt it would be valuable to see a story of pupils that would not normally have got into sport, but did so because of the sports funding impacts. Q: In terms of measuring the impacts, is there a way of measuring the benefits by means of a survey of pupils' attitude to sport in the different key stages? A: Governors discussed the options of surveys for children and pupils that could be used. PE will look at what is available. School now has the Silver Sainsbury's School Games Award</p>	
9.	<p>Safeguarding: IY will be meeting with IB to go through the NYCC Safeguarding matrix. Reporting back on 23rd November.</p>	
10.	<p>Setting Statutory Committees: The clerk advised on the setting up of named committees and the following was agreed by Governors: Staff Discipline Committee: CW, CR, CH Staff Discipline Appeals Committee: JH, AL, MC (JH would like training and processes)</p>	



	<p>Pupil Discipline Committee: AL, IB, CW, JH School Complaints Panel: CR, AL, JH, CH (CH requested training). The Clerk will send the template of Standing Orders to Governors.</p>	DP
11.	<p>Headteacher's report: The Headteacher's report had been circulated to Governors previously. IY advised that interviews would take place on 19th October for an advanced teaching assistant position. The termly cycle for Performance Management and Pupil Progress was set out for Governors to see. Attendance had already been discussed in detail at Committee meetings. School has an outstanding level of attendance. Safeguarding school has one case with social care at present. Friends of Riverside have contributed £7k towards the nursery play surface and new hut. Budget the predicted out turn for the end of March 2016 is £94.5k. However, next year there is a predicted in year deficit of £3.3k (16/17) Moving forwards to the end of the 16/17 financial year, it is expected that there will be a very healthy balance to £90k. A special meeting will take place to discuss the best way to invest the money in the budget. The Leadership Team have been tasked to come up with ideas. Q: What has generated such a surplus? A: A more cost effective staff model, stable pupil numbers and the Nursery provision have all contributed. Q: What can it be spent on? A: IY advised that revenue could be spent on capital expenditure, but not vice versa and detailed items that would be considered acceptable. Governors agreed that this is an incredibly positive situation to be in but want to ensure that the budget is spent in the most effective manner. The SDP was circulated along with the summary SEF. Governors' attention was drawn to what an Ofsted Good school inspection would look like (the section 8 framework). This will be discussed in more detail at the next FGB meeting. Q: Professional Development – I noticed that sketch books have to be provided is this for Art only. A: Yes, this is one of the only things that is really detailed in the new Curriculum for 2014 – that KS2 pupils have to have a sketchbook for Art.</p>	
12.	<p>STAR Steering Group: Details were given detailing how the STAR governing body members are elected. AL encouraged governors to consider standing for election to the Board. AL has been on the Committee for the last 18 months but now does not have the time to commit to this very informative and worthwhile group. CR volunteered to apply to become a member</p>	
13.	<p>NQT Policy: Approved by Governors.</p>	
14.	<p>Child Protection Policy: Approved by Governors.</p>	
15.	<p>Policies Check List: The list was prepared for information purposes.</p>	



16.	<p>Any other business: None raised.</p> <p>Staff members left the meeting at 19:11pm in order for a discussion to take place with non-staff members of the Board.</p> <p>The FGB meeting closed at 19:11pm</p>	
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Signed as a true and correct record of the meeting

Date

No.	Action Points	By Whom	By When
1	Investigate surveys available	PE	
2	Send Standing Order template to Governors	DP	Done
3	Apply to STAR for group membership	CR	16.10