

Wednesday 28<sup>th</sup> November

Dear Parent/Carer,

**Re: Class 2PJ**

I would like to update you on staffing for class 2PJ, following the confirmation of Mr Jach's phased return to full time teaching.

Mr Jach is returning initially for two half days this week, (Weds am and Fri pm) working alongside Mrs Cooper- Noble in order to provide continuity for the children.

The following weeks will be arranged as follows:

*Week beginning Dec 3<sup>rd</sup>*: Mrs Cooper- Noble and Mr Jach will have a full handover meeting on Monday 3<sup>rd</sup> (pm) and Mr Jach will be teaching in class on Wednesday 5<sup>th</sup> December alongside Mrs Cooper-Noble.

*Week beginning Dec 12<sup>th</sup>*: Mr Jach will be teaching in 2PJ Monday (all day) Tues am, Thursday pm and Friday pm. Mrs Cooper-Noble will be teaching in 2PJ for the other parts of the week.

*Week beginning Dec 17<sup>th</sup>*: Mr Jach will be teaching in class Mon (all day), Tues am, Weds all day, Thurs pm and Friday am- with Mrs Cooper-Noble teaching in 2PJ for the other parts of the week.

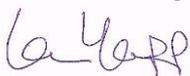
This plan outlined above may be subject to change but we will keep you informed at all times. Mr Jach would then return to his full- time role from January 7<sup>th</sup> 2019.

As you may have seen, myself and Miss Woodward, along with Mrs Brown-Bolton as KS1 Learning Mentor, have been spending additional time in and around class 2PJ, to support and advise where needed – Mrs Cooper-Noble has been providing excellent support for learning, working closely with Miss Wright and the teaching assistant team.

I am aware that you have not had the opportunity for a Parents' evening consultation this term and I apologise for this. As you will understand, this has been due to factors beyond our control. The next Parent Evening Consultation opportunity is 22nd/23rd January and we will arrange your appointments to be extended so you can have longer and more detailed conversations with staff. These can be booked in the usual way online and we will notify you once this is available.

If you have any queries, please do not hesitate to contact either myself or Miss Woodward (Head of School) in my absence.

Yours sincerely,



Ian Yapp,  
Headteacher



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Headteacher: Mr I Yapp B.Sc (Hons)

